

**New Galloway Community Enterprises Ltd**  
**Management Committee Minutes of Special meeting**  
**Monday 13<sup>th</sup> January 2020, 7.30pm in New Galloway Fire Station.**

**Present:** Mike Brown (Chair) Dave Briggs, Sheila Dressler, Wendy Leach, Jean Marsden, Jon Nimmo, Dawn Spornagel, Joan Walker, Margaret Watson

Mike Brown explained that the meeting had been called due to the resignation (as of 1<sup>st</sup> March) of the Retail General Manger, Lynsey Hogg and that this was the only item on the agenda.

Some discussions have been held by MB, JM and WL together and with LH.

Key facts that have emerged are that LH considers that the RGM position can be done in 30 hours per week.

After discussion the Board agreed that the post be advertised. An advert will be placed in the Galloway News this week and SD will put it on Social Media. Posters will also be put up in the local area.

The Board agreed to advertise the RGM position and that of Shop Assistant with hours to be negotiated as extra hours will be required when the RGM position is reduced to 30 from the current 40.

The salary for the RGM will be £17,100 per annum. Shop assistant pay will be the same as the current shop assistants.

The applications will close at 6pm on Monday 27<sup>th</sup> January with interviews for the GRM post the following Monday 3<sup>rd</sup> February. This will also fit in with a planned board meeting that night. The interview panel will consist or JM, WL and an independent member to be arranged. [Later: Helen Fenby, Manager, Loch Arthur Farm Shop & Cafe appointed external] Interviews to take place at Catstrand, MB to check availability. [Later: Green Room confirmed]